

PROMISE HOUSE, INC.

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT**

AUGUST 31, 2016

Promise House, Inc.
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August 31, 2016

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SALMON SIMS THOMAS

Accountants and Consultants

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Promise House, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Promise House, Inc. (a nonprofit organization), which comprise the statement of financial position as of August 31, 2016, and the related statements of activities, changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Promise House, Inc. as of August 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

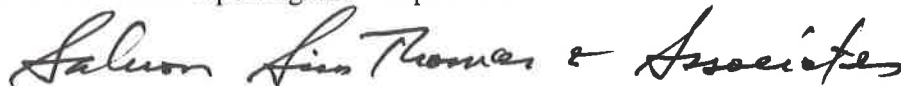
Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reports Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 28, 2017, on our consideration of Promise House, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Promise House, Inc.'s internal control over financial reporting and compliance.



Salmon Sims Thomas & Associates
A Professional Limited Liability Company

March 28, 2017

Promise House, Inc.
Statement of Financial Position
August 31, 2016

ASSETS

Cash and cash equivalents	\$ 565,804
Grants and program services receivable, net	178,747
Unconditional promises to give	87,228
Investments	306,593
Property and equipment, net	1,579,059
Prepaid expenses	<u>6,945</u>
 TOTAL ASSETS	 <u><u>\$ 2,724,376</u></u>

LIABILITIES AND NET ASSETS

Liabilities

Accounts payable and accrued expenses	\$ 64,899
Accrued payroll and related	<u>158,976</u>
Total Liabilities	<u><u>223,875</u></u>

Net Assets

Unrestricted

Undesignated	1,551,011
Board designated	<u>555,279</u>
	2,106,290

Temporarily restricted

Total Net Assets	<u><u>394,211</u></u>
	<u><u>2,500,501</u></u>

TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 2,724,376</u></u>
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The accompanying notes are an integral part of this financial statement.

Promise House, Inc.
Statement of Activities
For the Year Ended August 31, 2016

	Unrestricted	Temporarily Restricted	Total
Revenues and Support			
Government grants	\$ 1,179,950	\$ -	\$ 1,179,950
Shelter reimbursement	961,240	-	961,240
Contributions	311,033	748,810	1,059,843
In-kind contributions	175	-	175
Special events, net	220,982	-	220,982
Other	3,932	-	3,932
Net assets released from restriction	792,610	(792,610)	-
Total Revenues and Support	3,469,922	(43,800)	3,426,122
Expenses			
Program	2,516,796	-	2,516,796
Supporting	479,683	-	479,683
Fundraising	567,899	-	567,899
Total Expenses	3,564,378	-	3,564,378
Increase (Decrease) in Net Assets	\$ (94,456)	\$ (43,800)	\$ (138,256)

The accompanying notes are an integral part of this financial statement.

Promise House, Inc.
Statement of Changes in Net Assets
For the Year Ended August 31, 2016

	Unrestricted	Temporarily Restricted	Total
Net Assets, Beginning of Year, Previously Stated	\$ 2,265,705	\$ 529,584	2,795,289
Prior period adjustment	(131,532)	(25,000)	(156,532)
Reclassification	66,573	(66,573)	-
Net Assets, Beginning of Year, Restated	2,200,746	438,011	2,638,757
Increase (Decrease) in Net Assets	(94,456)	(43,800)	(138,256)
Net Assets, End of Year	\$ 2,106,290	\$ 394,211	\$ 2,500,501

The accompanying notes are an integral part of this financial statement.

Promise House, Inc.
Statement of Functional Expenses
For the Year Ended August 31, 2016

	<u>Program Expenses</u>	<u>Supporting Expenses</u>	<u>Fundraising Expenses</u>	<u>Total Expenses</u>
Salaries and related expenses	\$ 1,737,176	\$ 218,361	\$ 447,272	\$ 2,402,809
Client assistance and program supplies	198,143	-	-	198,143
Food and supplies	42,199	19,094	785	62,078
Child care	23,015	-	-	23,015
Professional services, fees and memberships	46,839	22,652	28,400	97,891
Building expense	89,917	42,321	11,910	144,148
Utilities	32,781	10,001	7,431	50,213
Furniture and small equipment	28,716	7,688	7,961	44,365
Depreciation	179,009	26,748	-	205,757
Telecommunications	26,444	10,941	5,277	42,662
Insurance	40,823	13,111	13,283	67,217
Office supplies	6,319	6,158	3,461	15,938
Recognition	43,448	6,889	11,095	61,432
Professional development	6,567	917	1,431	8,915
Staff travel	4,763	3,509	586	8,858
Automobile expenses	5,980	242	-	6,222
Interest	-	359	-	359
Scholarships	-	4,227	-	4,227
Board and related consulting expenses	-	13,644	5,831	19,475
Printing and postage	4,257	2,480	3,545	10,282
Bad debts	-	56,411	-	56,411
Events and marketing	-	-	13,991	13,991
Other general and administrative	400	13,930	5,640	19,970
	<u>\$ 2,516,796</u>	<u>\$ 479,683</u>	<u>\$ 567,899</u>	<u>\$ 3,564,378</u>

The accompanying notes are an integral part of this financial statement.

Promise House, Inc.
Statement of Cash Flows
For the Year Ended August 31, 2016

Cash Flows From Operating Activities	
Change in Net Assets	\$ (138,256)
Adjustments to reconcile increase in net assets to net cash provided by operating activities:	
Depreciation	205,757
Bad debts	56,411
Reinvested interest	(123)
Changes in operating assets and liabilities:	
Grants and program services receivable	3,734
Unconditional promises to give	(54,347)
Prepaid expenses	2,256
Accounts payable and accrued expenses	21,270
Accrued payroll and related	(49,423)
Net Cash Provided by Operating Activities	<u>47,279</u>
 Cash Flows From Investing Activities	
Purchase of equipment	<u>(110,480)</u>
 Cash Flows From Financing Activities	
Borrowing on line of credit	60,000
Repayment of line of credit	(60,000)
Net Cash Provided by Investing Activities	<u>-</u>
Net Decrease in Cash and Cash Equivalents	(63,201)
 Cash and cash equivalents, beginning of year	 <u>629,005</u>
 Cash and cash equivalents, end of year	 <u><u>\$ 565,804</u></u>
 Supplemental Cash Flow Information	
Interest paid	<u><u>\$ 359</u></u>

The accompanying notes are an integral part of this financial statement.

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

NOTE 1: ORGANIZATION AND SUMMARY OF ACCOUNTING POLICIES

The summary of significant accounting policies of Promise House, Inc. (Organization) is presented to assist in understanding the financial statements. The financial statements and notes are representations of the Organization's management, which is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America (U.S. GAAP) and have been consistently applied in the preparation of the financial statements.

Organization – The Organization is a Texas nonprofit corporation created to provide emergency residential care and counseling services for youth. The Organization also provides temporary housing and support services for homeless and runaway youth. The Organization receives funding to support its programs from a variety of sources. A significant source of the Organization's revenue is derived from governmental agencies. In addition, the Organization receives support through public contributions from individuals, corporations, and other nonprofit organizations.

Use of Estimates - Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Significant estimates used in preparing these financial statements include those assumed in recording functional allocation of expenses and depreciation and amortization. It is at least reasonably possible that the significant estimates used will change within the next year. Actual results could vary from estimates.

Cash and Cash Equivalents - The Organization considers all short-term investments with an original maturity of ninety days or less to be cash equivalents. Cash equivalents at August 31, 2016 totaled \$140,638. The Organization places cash and marketable securities, which at times may exceed federally-insured limits, with high-credit quality financial institutions. The Organization has not experienced any losses on such assets.

Investments - Investments, consisting of certificates of deposit with maturity dates of more than ninety days, are stated at their current market values as long-term assets.

Contributed Goods - Donations of noncash assets are recorded as contributions at their estimated fair value as of the date of donation. Donated services are recognized as contributions in accordance with U.S. GAAP, if the services (a) create or enhance nonfinancial assets or (b) require and are provided by individuals with specialized skills and if not provided by donation would typically need to be purchased.

Functional Allocation of Expenses - The costs of providing the various programs and supporting services have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs, supporting services, and fundraising benefited.

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

**NOTE 1: ORGANIZATION AND SUMMARY OF ACCOUNTING POLICIES
(CONTINUED)**

Contribution Receivables and Promise to Give - Contributions are recognized when a donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires or is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets.

Unconditional promises to give that are due more than one year beyond the statement of financial position date are discounted to a net present value using an estimated discount factor for risk-free borrowing.

Contributions receivable are considered past due when payments are not made under the terms of the contribution agreement. There were no past due contributions receivable at August 31, 2016 and no provision was made for uncollectible pledges receivable as of that date. Contributions receivable are considered uncollectible and written off to uncollectible pledges when the donor withdraws the contribution commitment or fails to provide a reasonable revised schedule of contributions.

Grants and Program Services Receivable - The Organization maintains receivables due from various grantors and contractors, primarily composed of federal and local government agencies, which are included in grants and program services receivable on the Statements of Financial Position. The Organization considers all receivable balances which are over six months past due as uncollectible. As of August 31, 2016, the allowance for doubtful accounts was \$7,550.

Financial Statement Presentation - Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Unrestricted net assets - Net assets not subject to donor-imposed stipulations.

Temporarily restricted net assets - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time.

Revenues are reported as increases in unrestricted net assets unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Expirations of temporarily restricted net assets (*i.e.*, the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. Contributions of assets other than cash are recorded at their estimated fair value.

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

**NOTE 1: ORGANIZATION AND SUMMARY OF ACCOUNTING POLICIES
(CONTINUED)**

Income Taxes - The Organization is exempt from federal income taxes under Section 501(a) of the Internal Revenue Code (IRC) of 1986, as amended, as an organization described in Section 501(c)(3) of the IRC. The Organization has been classified as an organization that is not a private foundation under IRC Section 509(a)(2), and as such, contributions to the Organization qualify for deductions as charitable contributions. However, income generated from activities unrelated to the Organization's exempt purpose is subject to tax under IRC Section 511.

Accounting for Uncertainty in Income Taxes - Management has concluded that any tax positions that would not meet the more-likely-than-not criterion of Financial Accounting Standards Board (FASB) *Accounting Standards Codification* (ASC) Topic 740-10, *Accounting for Income Taxes*, would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the statement of activities or accrued in the statement of financial position. Federal and state tax returns of the Organization are generally open to examination by the relevant taxing authorities for a period of three years from the date the returns are filed.

Property, Equipment, Depreciation - Property and equipment are stated at cost when purchased or fair value at the date the equipment is donated, less accumulated depreciation. Major expenditures and those that substantially increase useful lives are capitalized. All equipment purchases in excess of \$1,000 and having a useful life of one year or more are capitalized. Maintenance, repairs, and replacements, which do not improve or extend the lives of the respective assets, are charged to operations when incurred. When property and equipment is sold or otherwise disposed of, the asset and related accumulated depreciation is removed, and any gain or loss is included in operations. Depreciation has been computed using the straight-line method over the useful lives of the assets as follows:

Building and building improvements	10-30 years
Equipment and furniture	3-7 years
Automobiles	4 years

Date of Management's Review – Subsequent events have been evaluated for potential recognition or disclosure through March 28, 2017, which is the date the financial statements were available to be issued.

NOTE 2: INVESTMENTS

As of August 31, 2016, investments consisted of one certificate of deposit for \$306,593. The Organization received interest income of \$123 for the year ended August 31, 2016.

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

NOTE 3: PROPERTY AND EQUIPMENT

Property and equipment as of August 31, 2016 consisted of the following:

Land	\$ 146,439
Buildings and building improvements	2,991,028
Equipment and furniture	595,745
Automobiles	185,980
	<u>3,919,192</u>
Less accumulated depreciation	<u>(2,340,133)</u>
	<u>\$ 1,579,059</u>

NOTE 4: BOARD DESIGNATED NET ASSETS

At August 31, 2016, board designated net assets consisted of \$555,279 set aside for cash reserves.

NOTE 5: TEMPORARILY RESTRICTED NET ASSETS

At August 31, 2016, temporarily restricted net assets approximately consisted of the following:

Residential programs	\$ 98,000
Scholarships	288,700
Time restricted	<u>7,500</u>
	<u>\$ 394,200</u>

Net assets released from restriction during the year ended August 31, 2016 were approximately as follows:

Residential programs	\$ 496,100
Psychiatric and mental services	105,000
Scholarships	9,500
Food and clothing	45,300
Special event and volunteer personnel	54,100
After school and drop in programs	52,800
Time restricted	25,000
Other	<u>4,800</u>
	<u>\$ 792,600</u>

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

NOTE 6: IN-KIND CONTRIBUTIONS

During the year ended August 31, 2016, the Organization received \$18,048 of contributed goods meeting the accounting requirement for recognition in the financial statements. Of this amount, \$17,873 was donated for an auction for a special event held by the Organization and is included in net special event revenue.

NOTE 7: CONCENTRATIONS OF RISK

At August 31, 2016, approximately 10% of the Organization's receivables were due from governmental agencies, and approximately 37% of the Organization's support and revenues were from governmental agencies.

NOTE 8: EMPLOYEE RETIREMENT PLAN

The Organization has a voluntary 401(k) retirement plan available to full-time employees after completion of an eligibility period. Employees may make contributions, subject to certain limitations, on a pre-tax basis. For the year ended August 31, 2016, the Organization made no contributions to the plan.

NOTE 9: LEASE OBLIGATIONS

Operating Leases

The Organization leases various office equipment under noncancelable operating leases expiring between 2017 and 2019. The Organization also leases apartments under six month to one year terms.

Subsequent to yearend, in February 2017, the Organization signed an operating residential lease that converts to a month-to-month lease in March 2018. This lease is included in the schedule below.

Future minimum lease payments are approximately as follows:

For the years ending August 31,

2017	\$	30,500
2018		18,600
2019		9,500
2020 and thereafter		<u>-</u>
Total	\$	<u>58,600</u>

Lease expense for the year ended August 31, 2016 was approximately \$149,000.

Promise House, Inc.
Notes to Financial Statements
August 31, 2016

NOTE 10: LINE OF CREDIT

The Organization has a revolving line of credit of \$500,000, secured by the deed of trust on the Organization's property, with an interest rate of prime (3.25% at August 31, 2016) plus 1% with a floor of 5%. Accrued but unpaid interest payments are due monthly through May 2017 when the entire amount of principal and interest outstanding is due. The Organization borrowed and repaid \$60,000 during the year ended August 31, 2016. The balance on the revolving line of credit at August 31, 2016 was \$0.

NOTE 11: PRIOR PERIOD RESTATEMENTS

During the preparation of the August 31, 2016 financial statements, it was discovered that automobiles of \$65,538 should have been disposed of in a prior year; the associated accumulated depreciation was previously removed. The effect of the restatement decreases assets and decreases unrestricted net assets as of August 31, 2015.

During the preparation of the August 31, 2016 financial statements, it was discovered that grant receivables of \$65,994 should not have been recorded as of August 31, 2015. The effect of the restatement decreases assets and decreases unrestricted net assets as of August 31, 2015.

During the preparation of the August 31, 2016 financial statements, it was discovered that a promise to give of \$25,000 should not have been recorded as of August 31, 2015. The effect of the restatement decreases assets and decreases temporarily restricted net assets as of August 31, 2015.

During the preparation of the August 31, 2016 financial statements, it was discovered that several temporarily restricted net assets were not properly released as of August 31, 2015. Had the amounts been correctly stated as of August 31, 2015 temporarily restricted net assets would have been decreased by \$66,573 and unrestricted net assets would have increased by the same amount.

The above corrections have been reflected in the beginning balances in the statement of changes in net assets.



SALMON SIMS THOMAS

Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors
Promise House, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Promise House, Inc. (a nonprofit organization), which comprise the statement of financial position as of August 31, 2016, and the related statements of activities, changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 28, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Promise House, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Promise House, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Promise House, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. Finding **2016-001**.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Promise House, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Promise House, Inc.'s Response to Findings

Promise House, Inc.'s response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Promise House, Inc. response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Salmon Sims Thomas & Associates". The signature is written in a cursive, flowing style.

Salmon Sims Thomas & Associates
A Professional Limited Liability Company

March 28, 2017



SALMON SIMS THOMAS

Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Promise House, Inc.

Report on Compliance for Each Major Federal Program

We have audited Promise House, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Promise House, Inc.'s major federal programs for the year ended August 31, 2016. Promise House, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Promise House, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Promise House, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Promise House, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Promise House, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended August 31, 2016.

Report on Internal Control over Compliance

Management of Promise House, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Promise House, Inc.'s internal

control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Promise House, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Salmon Sims Thomas & Associates".

Salmon Sims Thomas & Associates
A Professional Limited Liability Company
March 28, 2017

Promise House, Inc.
Schedule of Expenditures of Federal Awards
August 31, 2016

<u>FEDERAL AGENCY</u>	<u>CFDA NO.</u>	<u>PASS-THROUGH ENTITY IDENTIFYING NUMBER</u>	<u>AMOUNT</u>
U.S. Department of Health and Human Services			
Direct Programs:			
Basic Center Program for Runaway and Homeless Youth	93.623		\$ 399,892
Transitional Living for Homeless Youth	93.550		200,000
Education and Prevention Grant to Reduce Sexual Abuse of Runaway, Homeless and Street Youth	93.557		16,058
U.S. Department of Housing and Urban Development			
Supportive Housing Program	14.235		420,625
Emergency Shelter Grant Program	14.231		<u>143,377</u>
Total Federal Expenditures			<u>\$ 1,179,952</u>

NOTE 1: BASIS OF ACCOUNTING

The Schedule of Expenditures of Federal Awards is prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

Promise House, Inc.
Schedule of Findings and Questioned Costs
August 31, 2016

SUMMARY OF AUDITORS' RESULTS

1. We have issued an unmodified opinion on the financial statements of Promise House, Inc. as of and for the year ended August 31, 2016.
2. We noted one significant deficiency relating to the audit of the financial statements. See finding **2016-001**.
3. The results of the financial statement audit disclosed no instances of noncompliance which were considered material to the financial statements.
4. We issued an unmodified opinion in our report on compliance for major programs for the year ended August 31, 2016.
5. No significant deficiencies relating to the audit of internal control over major federal award programs were found.
6. There were no audit findings that are required to be reported in accordance with 2CFR 200.516(a).
7. The program tested as a major program for the year ended August 31, 2016 is as follows:

Basic Center Grant	93.623
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8. The threshold used for distinguishing between type A and B programs was \$750,000.
9. Promise House, Inc. did qualify as a low-risk auditee.

Promise House, Inc.
Schedule of Findings and Questioned Costs
August 31, 2016

FINDINGS – FINANCIAL STATEMENT AUDIT

Finding 2016-001 Failure to Perform Thorough Review of Accounting Schedules and General Ledger

Criteria: Financial statements are required to be in accordance with generally accepted accounting principles.

Condition: The Organization maintained inaccurate supporting schedules for promises to give, grants receivable, and property and equipment, and did not properly remove amounts from the general ledger. For promises to give, a receivable was not removed from the general ledger for one grant. For grants receivable, grants were incorrectly recorded in the general ledger as receivables in a past year and not removed when funds were received. For fixed assets, three assets were not properly disposed of in the general ledger in a prior year.

Cause: The Organization maintains supporting schedules separate from the accounting system that must be manually updated and contained inaccurate information. The schedules did reconcile to the general ledger. These appear to have been isolated instances due to understaffing in the accounting department.

Effect: The Organization had overstated assets and overstated net assets as of August 31, 2015. Prior period restatements were required during the preparation of the August 31, 2016 audit.

Recommendation: The Organization should perform a thorough review of the accounting schedules and general ledger detail on a monthly basis. An additional accounting person should be hired to alleviate the current workload and increase the ability to monitor and review the recorded transactions.

Corrective Action: Prior to the issuance of the audit report, the monthly reconciliation processes between the development and finance departments were modified to include an additional person who is not involved in the reconciliation process providing review and oversight and staff members have been cross-trained in the processes so that reconciliation continues uninterrupted even if a staff member involved in the process is unavailable. The Organization is also adding a finance manager position to have responsibility for all monthly reconciliations, allowing the chief operating officer to review each completed reconciliation, compare the data to the general ledger, and research and correct identified errors.

FINDINGS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None

Promise House, Inc.
Schedule of Prior Year Findings and Questioned Costs
August 31, 2016

Promise House, Inc. was audited for the year ended August 31, 2015 by Salmon Sims Thomas & Associates, PLLC. There were no audit findings requiring corrective action. There were no questioned costs.